



CAMPUS CLEANING CLEANER (X43 POSITIONS)

(Payclass 02; Permanent)

Estates and Custodial Services

Campus Cleaning Services

Properties and Services Department

The main purpose of this position is to provide a cleaning service to ensure an environmentally and a hygienically clean university that is conducive to teaching, learning, and research.

Requirements:

- Grade 10
- 1 Year relevant cleaning experience
- Maintain the highest standards of cleanliness, communication skills, and teamwork.
- Knowledge of how to use cleaning products and cleaning equipment.

Responsibilities:

- Perform day-to-day cleaning functions as outlined in the standard cleaning specifications and assigned by Supervisor.
- Deep cleaning of all areas as and when required.
- Follow cost control procedures to ensure that cleaning supplies and time are used in an efficient manner to avoid wastage.
- Consumable supplies are kept in supply to enable cleaning work to continue without disruption.
- Cleaning equipment is kept in proper working condition and stored away for safekeeping.
- Follow procedures regarding the waste management process.
- Setting up of venues for graduation ceremonies and departmental meetings
- Prepare venues for examinations and class tests.
- Safety hazards are identified and neutralized, and workplace injuries are attended to as and when they arise.
- Staff, students, and visitors to the University's lost property are reported and handed to them upon enquiry.

The annual cost of employment, including benefits is **R156 300 to R183 882 Per annum.**

To apply, please e-mail the below documents in a **single pdf file** to recruitmentcpt@sdrecruit.co.za

- UCT Application Form (download at <http://forms.uct.ac.za/hr201.doc>)
- Cover letter, and
- Curriculum Vitae (CV)

Please ensure the title and reference number are indicated in the subject line.

The successful candidate will be expected to provide a professional campus cleaning service, in line with the principles of UCT, to ensure a safe and hygienic environment.

An application which does not comply with the above requirements will be regarded as incomplete.

Only shortlisted candidates will be contacted and may be required to undergo an assessment.

Due to the physical aspect of the position medical evaluation is compulsory before commencement of employment.

Telephone: 021-948-3451

Attention: Ash Wyngaard

Website: www.hr.uct.ac.za

Reference number: E24532

Closing date: 07 June 2024

"UCT is a designated employer and is committed to the pursuit of excellence, diversity, and redress in achieving its equity targets in accordance with the Employment Equity Plan of the University and its Employment Equity goals and targets. Preference will be given to candidates from the under-represented designated groups. Our Employment Equity Policy is available at www.uct.ac.za/downloads/uct.ac.za/about/policies/eepolicy.pdf."

UCT reserves the right not to appoint.