

HOW TO WRITE AN APPLICATION LETTER FOR A TEACHER WITH NO EXPERIENCE: EXAMPLE

The Principal

Orlando High School
232 Ndlovu Street
Orlando
2363

Mariam Thokwane

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Dear Mr. Sibanyoni

I am writing to express my interest in the grade 9 Technology and Life Orientation teacher position at Orlando High School that I saw advertised on Edupstairs and other various social media platforms. I believe my combination of critical thinking and communication skills along with my educational background makes me an ideal candidate for the job.

I have experience working with learners through volunteering and being a student teacher. As a student teacher, I observed and supervised a grade 8 and 9 class and worked alongside a certified teacher. I helped create lesson plans and engaged learners in learning content through various formats. I also helped increase learner participation and saw a 20% increase in tests and exam marks during my time as a student teacher. This experience helped me learn the best teaching practices and greatly improved my patience, organization and creativity skills.

Combined with my teaching degree, I aim to use my skills to foster a learner's educational development and ensure they're reaching their academic potential. I'm confident that my skills and passion for teaching have prepared me for this role at Orlando High School. I am eager to learn more about this opportunity as it continues to improve the quality of education in the Soweto area. Please contact me at your convenience to set up a time to discuss the position in greater detail and how my qualifications align with your educational program. Thank you for your consideration.

Sincerely,

Mariam Thokwane