



**APPLICATION FOR AN UNEMPLOYED PROFESSIONALLY QUALIFIED EDUCATOR TO BE INCLUDED ON THE MPUMALANGA  
DEPARTMENT OF EDUCATION'S UNEMPLOYED EDUCATOR REGISTER**

**INSTRUCTIONS**

1. This form must be duly completed by an Unemployed Professionally Qualified Educator to be included on the Unemployed Educator Register to be maintained by the Mpumalanga Department of Education;
2. This Form shall be submitted in place of a Curriculum Vitae and shall be completed in ink;
3. Copies of all formal Academic Qualifications, Academic Transcript for every qualification shall be attached including highest school qualifications, SACE Certificate and RSA ID documents;
4. If in possession of Foreign Qualification the SAQA Certificate as well as Department of Higher Education Evaluation of Educator Qualifications Certificate if available shall be attached;
5. The duly completed Form and supporting documents shall be e-mailed to [unemployededu.mpumalanga@mpuedu.gov.za](mailto:unemployededu.mpumalanga@mpuedu.gov.za)
6. The duly completed documents can also be submitted to the Office of the Deputy Director: HR Services in the Districts of the Sub-Directorate: HR Staffing at Head Office, Ikhamanga Building, Government Complex, Nelspruit;
7. Complete in full or indicate with a "X" where required

**1. Section 1: Personnel Particulars of the Educator**

**a. Personal Particulars:**

<b>PERSAL No:</b>		<b>ID Number:</b>		<b>RSA Citizen:</b>	<b>Yes</b>		<b>No</b>	
<b>Surname:</b>							<b>Initials:</b>	
<b>First Name(s):</b>							<b>SACE Certificate Number:</b>	
<b>Gender:</b>	<b>F</b>	<b>M</b>	<b>Race:</b>	<b>A</b>	<b>C</b>	<b>I</b>	<b>W</b>	<b>E-Mail Address:</b>
<b>Area of Preference for Employment:</b> Indicate the Circuit or District if specific area is required or any school of no specific area is required							<b>Alternative E-Mail</b>	
							<b>Alternative E-Mail</b>	
<b>Cell Number:</b>			<b>Alternative Cell Numbers:</b>					
<b>School Completed Grade 12:</b>				<b>Province Completed Grade 12:</b>				

**b. Qualifications:**

Tertiary Institution Attended	Qualification Obtained	Date Obtained	Subjects Passed

**c. Subjects Qualified to Teach:** *(The specific phase of teaching experience should be indicated in the column provided i.e. Foundation, Intermediate, Senior, FET or a combination of the relevant phases)*

Subjects	Grades	Phase	Language in which You can Teach Subject

**d. Teaching Experience:**

Name of Department	Institution	Start Date	End Date	Capacity	Subjects	Grades

**e. Declaration by Teacher:**

<b>SIGNATURE OF APPLICANT</b>	<b>DATE</b>
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